

Contact with Wageningen University's Student Service Centre

The Student Service Centre (SSC) of Wageningen University employs Trinicom software to manage its email contacts. As we have noticed that many applicants are unfamiliar with this kind of email management, we have compiled a short user's guide to facilitate your contact with SSC.

If you have questions about admission, application, financial matters, housing, visa and legal residence, student life, etc., please refer to [Student Desk Questions and Answers](#). Your question may have been asked before and you may find an answer in the knowledge bank.

Example 1: Request for information

You want to know how to apply for an NFP fellowship.

Go to the Student Desk Questions and Answers and ask the question by typing it on the line "Ask question" (1).

Questions and Answers

Questions and Answers helps you to find the answers to your questions about all sorts of issues regarding studying and student life, such as admissions, registration and enrolment, tuition fees, student grants, financial arrangements, housing, student organisations, sport, culture and leisure. If you cannot find the information you are looking for, you can send your question to Questions and Answers.



Home | Help

Hello, how can we help you?

Ask question  1

All categories 

Overview of frequently viewed questions

| | |
|---|--|
| 1. I lost my file number or password. What should I do? | 4. How can I reach the SSC? |
| 2. Can I get a scholarship from Wageningen University? | 5. What is the procedure when I want to apply for HSP (Huygens Scholarship)? |

After you have typed your question, click on the magnifying glass (2).

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Home | Help

Hello, how can we help you?

How can I apply for an NFP fellowship

All categories   2

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Look in the box headed "References found" (3) to see if your question has been asked before. Our example question appears at the top of the list. If there are many references, they will take up more than one page. You can browse the other pages by clicking the bottom right arrow (4).


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Home | Help


Hello, how can we help you?

How can I apply for an NFP fellowship





All categories 

Overview of frequently viewed questions (All categories)

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| 3. Re-application MSc 2011-2013 | |

References found 37 

- ▶ How can I apply for a NFP fellowship?
- ▶ My request for an NFP fellowship has been rejected. How can I re-apply?
- ▶ What is an NFP fellowship?
- ▶ NFP (Netherlands Fellowship Programme)
- ▶ When will the result of the NFP fellowship be known?
- ▶ What costs are covered by the NFP-AP fellowship programme?
- ▶ I have applied for a NUFFIC (NFP-AP) fellowship. Have you received it?
- ▶ Grants and fellowships
- ▶ How can I re-apply for a room?
- ▶ What type of rooms can you apply for?

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By clicking your question in the box, the answer will appear in a new box.

How can I apply for a NFP fellowship?

Answer

You have to submit your application digitally please check [this website](#) for more information.

The manual is published on [this website](#).

 BACK  OK  CONTACT SSC

If your question has not been asked before, or if the answer is not relevant to your specific case, you must contact SSC by clicking the words "CONTACT SSC" at the bottom of the box (cf. Example 2).

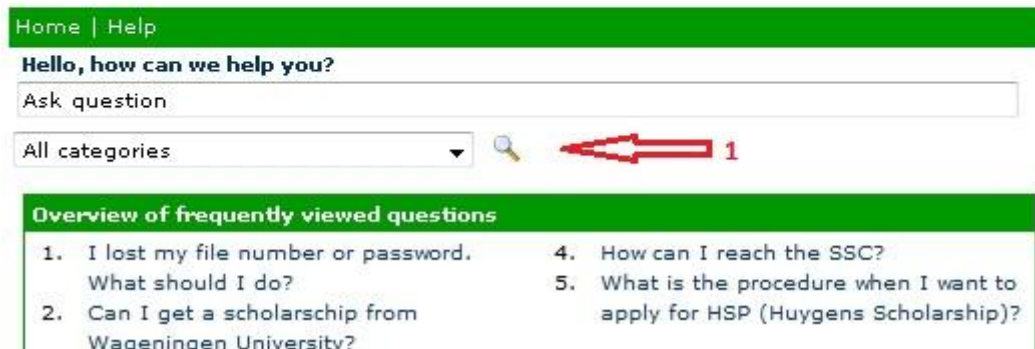
Example 2: Request to get something done

You have been admitted to the September session of the MSc Environmental Sciences, but for some reason you cannot begin your studies in September. You would therefore wish to request an admission letter for the February session in the same academic year.

Go to the Student Desk Questions and Answers and click the magnifying glass (1).

Questions and Answers



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Home | Help

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All categories   1

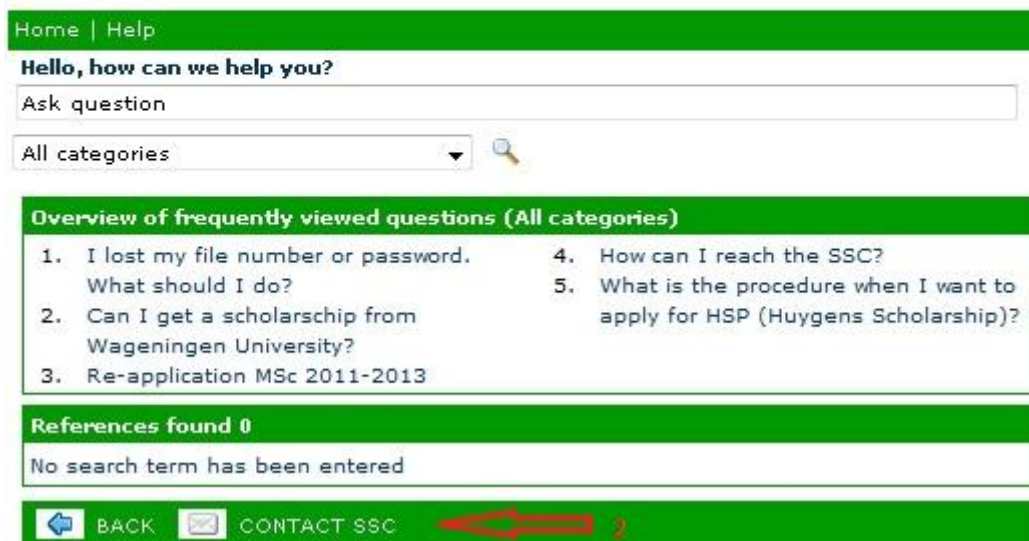
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In the next screen, click “CONTACT SSC” at the bottom of the empty box (2).

Questions and Answers


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References found 0

No search term has been entered

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An empty contact form appears. Fill in the required fields (surname, given name, email address), select the appropriate category (in this example “admission”), enter the subject in the subject line, and

phrase your request in the text box. Although not required, enter your file number as well, because this will speed up processing your request. Click "SEND" (3).

Contact

Fields marked with a * are mandatory.

| | | |
|---------------------------|---|---|
| Last name | <input type="text" value="MSc"/> | * |
| First name | <input type="text" value="MES"/> | * |
| E-mail | <input type="text" value="MES.MSc@wur.nl"/> | * |
| Gender | <input type="radio"/> M <input type="radio"/> F | |
| Registration number | <input type="text"/> | |
| File number | <input type="text" value="201100xxxx"/> | |
| Day of birth (yyyy-mm-dd) | <input type="text"/> | |
| Category | <input type="text" value="admission"/> | * |
| Subject | <input type="text" value="admission letter February session MES"/> | * |
| Question | <div style="border: 1px solid gray; padding: 5px;"><p>Dear Admission Officers,</p><p>I have been admitted to the September 2011 session of MES. Could you please send me an admission letter for the February 2012 session?</p></div> | * |
| Attachment (max. 2 Mb) | <input type="button" value="Bladeren..."/> (png,tif,jpg,gif,doc,rtf,doc) | |
| Receipt confirmation | <input checked="" type="checkbox"/> | |
| contact | 3 | |

Please note that you can also use the contact form to send a document to SSC (by the way, "Bladeren" on the button is Dutch for "Browse"). You can use this form to send e.g. the confirmation that you accept an NFP fellowship offer. Do not use this form for documents that are part of your application file; you should use your personal page in STARS to upload those documents.